



American Music Therapy Association Mid-Atlantic Regional Chapter

Delaware • D.C. • Maryland • New Jersey • New York • Pennsylvania • Virginia • West Virginia

MARAMTS Fall Business Meeting

September 25-26, 2009

Marywood University

Scranton, PA

- I. Opening Procedures
 - a. Call to Order: Michelle Bonaventura, MARAMTS President
 - b. 6:45 pm, September 25 2009
 - c. Leigh Ontiveros taking minutes
- II. Opening Procedures, cont.
 - a. Role Call: Stephanie Kawzenuk, MARAMTS Secretary – Michelle Bonaventura called to fill in for Stephanie
Nazareth 2-2, Immaculata 1-2, Marywood 2-2, E-town 1-2, Slippery Rock 2-2, Seton Hill 2-2, SUNY-Fredonia 2-2, Temple 2-2 (arrived at 7:55), Duquesne 1-2, Montclair 2-2
Exec board: not in attendance – Steph K
 - b. Review Robert’s Rules: Bridget Skipper, MARAMTS Parliamentarian
 - i. Since this is an informal meeting, can raise hand to get president’s attention
 - ii. Second motions, etc
 - c. Approval of the agenda
 - i. E-town motions
 - ii. Nazareth seconds
 - iii. Agenda passed
- III. Ice breaker – in time before guest speaker – name and verb
- IV. Guest Speaker
 - a. Nicole Hahna; Slippery Rock University
 - i. Empowerment
 - a. Asked what empowerment is
 - a. Making you feel powerful
 - b. “Feeling” sense
 - a. Inspired
 - b. Confident
 - c. Supremacy
 - d. Control
 - c. Not an equal relationship – culture helps define, feel, express
 - b. Mike Viega
 - i. Vice President of Conference Planning Elect
 - a. Facebook MAR page – also check for them on Twitter
 - b. What do students want at conference?
 - a. Charged E-board and chapter reps to think of ideas; will come back tomorrow to collect ideas
- V. Student Representatives
 - a. Introductions of Representatives – see III.
 - b. School Reports
 - i. Slippery Rock University – Sister school get-together at local park – outdoor drum circle, picnic; music therapy benefit concert in November – perform songs from clinical, etc, showcases musicianship; guest speakers;

- participating in university – cardboard village to raise awareness of homelessness; Day for No Hate; 22 people at conference last year
- ii. Duquesne – Retreat to work on group unity; Therapies Day w/ Physical Therapy, Occupational Therapy, Speech-Language Pathology to discuss co-treatment; Homecoming – on campus advocacy – live karaoke band; co-sponsor music school dance in spring; MENC career day for high school seniors
 - iii. Nazareth – Passages Oct 24; new clinical faculty member; a lot of fundraising – concert, bake sale, singing telegrams, spaghetti dinner; club trips to VA center, Baptist home; local kids club to learn about MT; Walk for Autism; club bonding party; last year – week long advocacy week, mini-conference, annual night of jazz
 - iv. Immaculata – coffee house w/ music ed club; drum circles; nursing home on campus – to go caroling; fundraising – bracelets with quotes
 - v. Seton Hill – state of art music facility BRAND NEW in community; close to 40 members, attended SRU sister school; meet and greet drum circle; participants in homecoming King/Queen event; Café night; Benefit concert; Fundraiser – Sarah’s Candy Bars; attend regional conference; do another sister school event; gaining extra experience clinically; purchase t-shirts for club
 - vi. Marywood – meet and greet with freshmen; kidStuff – for kids with disabilities; Student Activities Fair; Open Mic Night as fundraiser, Mr Marywood beauty pageant; Gertrude Hawks sales; MT/Art Therapy drumming/drawing event; Super Saturday – 2 hours open to community members w/ disabilities; Drum circles for mental health awareness week; Release the Light – sexual assault awareness event
 - vii. Montclair – Charter from SGA to go into more places on campus; fundraising; Casa de Don Pedro – for underprivileged children – victims of abuse; St Joseph Center – kids hospital to carol/stage show; received out-dated MT textbooks for fundraising
 - viii. SUNY-Fredonia – square dance fundraiser; assist with fair; MT awareness week – presentations by teachers, professionals, students, recital at end of week; picnic meet and greet; ropes course to bond; club t-shirts (tie-dye); singing valentines; bottle and can drive; volunteered at Music is Art festival in Buffalo; Relay for Life
 - ix. Etown – Open Door recital in fall; Into the Streets recital for older adults – interactive; Big Sib/Little Sib part to welcome first years; scavenger hunt; homecoming table; MT awareness table at a local concert; other fundraising; music sessions 4x a semester at local nursing home; Halloween dance at nursing home
 - x. Temple – Sustainability Day – informs incoming freshmen/locals about different fields of study and MT; new director of undergrad program; Shout for a Cause –local musicians – perform, raise money for local food drive; Dr Metzler (from Germany) – intercultural MT in postwar region; 30 incoming freshmen

VI. Officer’s Reports

- a. President – by past-president Sherrye Dobrin
 - i. Role as president – run meetings, member of all committees, AMTAS board of directors
- b. Vice-President – Michelle Bonaventura

- i. Role – segue between MAR and MARAMTS; communicate about laws, legislation, etc; assist MAR in organizing conference – votes for MARAMTS
 - c. Secretary – Stephanie Kawzenuk – presented by Michelle Bonaventura
 - i. Role - Takes meeting minutes; heads MARAMTS e-board and chapter rep YahooGroup; update student MAR website (mar-amta.org →student portal →MARAMTS →contact list for e-board, newsletters, etc)
 - d. Treasurer – Leeann Hackett
 - i. Role – bookkeeping, fundraising, budgeting, financial endeavors
 - e. Parliamentarian – Bridget Skipper – presented by Sherrye Dobrin
 - i. Role – enforce Roberts Rules, bylaws, runs Swap Shop Committee, Bylaws Committee
 - f. Government Relations – Angela Junker
 - i. Role – new position put in 3-4 years ago; comes up w/ canning organization at conference; in charge of service project for beginning day of conference; liaison w/ government relation of MAR board; Sister school advocacy – encouraged to do sister school activities
- VII. Appointment of New Officer – Government Relations
 - a. Special Election
 - i. 3 applicants – Sherrye read applications without name/school affiliation
 - ii. Voting – 2 votes per school
 - b. Revote
 - i. Slippery Rock motions
 - ii. Seton Hill seconds
 - c. Final – Elaine Vuong from Nazareth
- VIII. New Business
 - a. Welcome Packets – Available online – Chapter Representatives YahooGroup
 - i. Going Green, so they will be available online – pdf format to access and send to club
 - b. **MAR Passages, October 24, 2009** at Nazareth College (right outside Rochester NY)
 - i. Free registration online, www.mar-amta.org/passages
 - ii. Nazareth is trying to set up housing for those who are coming – just provide headcount per school
 - iii. Passages for students and young professionals – mini conference
 - a. 9:30-10:00 am registration
 - b. Opening Ceremonies; Welcome from Nazareth MT club/director
 - c. 11-12:00 first concurrent sessions
 - d. 12:10-1:10 second concurrent sessions
 - e. 2:10-3:10 third concurrent sessions
 - f. 3:20-4:20 final concurrent sessions
 - g. 4:30-5:00 closing ceremonies
 - iv. 9:06 presentation by Dr Hadley about Passages
 - a. 6th annual Passages. Runs all day
 - b. 7th annual Passages (2010) will be at Slippery Rock U – always looking for presenters.
 - a. Presenting goes to CMTE credits (recertification needs 100...? CMTE credits every 5 years)
 - b. Stepping stone to presenting at regional/national conferences

- c. Attempting to start online publishing of presentations
 - c. Facebook – MARAMTS Students
 - i. Trying to keep communication going
 - ii. Chapter reps and all students should join
 - a. Receive info about conference
 - b. Networking
 - d. AMTAS Funding – Sibling School Project
 - i. Apply for funding from national board for sibling school projects
 - a. Gas, activities, etc. KEEP RECEIPTS for documentation
 - b. MARAMTS applies before projects, then divided among classes
 - ii. Etown, Marywood, Mansfield
Duquesne, Seton, Slippery
Shenandoah, Radford, Howard
Fredonia, Nazareth
NYU, Montclair, Malloy, SUNY New-Palz
Drexel, Temple, Immaculata
 - e. AMTAS is on Twitter – follow them if you tweet
- IX. Budget – Leeann Hackett
 - a. Went through 2007-2008 Budget
 - i. Each member of e-board gets \$40 – clerical
 - ii. President’s discretionary - \$25
 - iii. Advisor clerical - \$40
 - iv. National Conference- \$1250
 - v. Scrapbook - \$50
 - vi. Service Advocacy - \$125 (done at conference)
 - vii. President’s Challenge - \$125
 - viii. Past Pres Challenge - \$125
 - ix. Welcome Packets - \$100
 - a. Will not be needed in 2009-2010 year
 - x. Swap Shop - \$200
 - xi. Scholarships – Sophomore/Junior - \$580; Grad - \$150; Club - \$500
 - xii. Fundraising - \$900
 - xiii. Contingency - \$500
 - b. Changes
 - c. Approval of Budget – pushed to 9/26
- X. Fundraising
 - a. Future ideas: Leeann Hackett & Angela Junker, MARAMTS Treasurer
 - i. Last year – car magnets
 - a. Budgeted \$900 on magnets; made \$21 profit
 - ii. Ideas
 - a. T-shirts – Angela’s aunt is in the business and can give MARAMTS a discount
 - b. Tote bags – again, Angela’s aunt can do these for discount
 - c. Keychains – music note keychains – cost about \$3.50/keychain to buy, can sell for me
 - a. Can spend more to get them engraved
 - d. Egg shakers – cost is low to get them
 - e. Drawstring nylon backpacks – again, Angela’s aunt can do this
 - f. Binders
 - g. Planners

- iii. Seton Hill motions to save voting for tomorrow; Slippery Rock seconded
- XI. Scholarships
 - a. Available online and through advisors
 - b. Sophomore (1)/Junior(1); Graduate(1); Group scholarships (2) – Jenny Schinn available from MAR –available for seniors
 - c. 3 juniors judge sophomores; 3 sophomores judge junior scholarship
 - i. Sophomores to judge
 - a. Eden Schutzer - Fredonia
 - b. Kerri Sullivan - Duquesne
 - c. Brittni Tallman – Slippery Rock
 - ii. Juniors to judge
 - a. Sarah Kliman – Nazareth
 - b. Kristen Vogt – Marywood
 - c. Erica Eckhaus - Temple
 - d. Deadlines!! – be aware of deadlines
- XII. By-Laws – Bridget Skipper
 - a. Possible changes
 - b. Vote on changes at spring conference
 - c. What to do if an e-board member resigns, especially for if president resigns
 - d. Article XV: Section 1
 - i. Add Government Relations to line of succession

Slippery Rock motions to adjourn meeting

Seton Hill seconds

Meeting Adjourned at 10:07 pm



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Meeting II Saturday, September 26, 2009

- I. Call to Order
 - a. 8:45 am, September 26 by Michelle Bonaventura
 - b. Notes taken by Leigh Ontiveros
- II. Roll Call
 - a. Montclair 2-2, Slippery Rock 2-2, Temple 2-2, Seton Hill 2-2, Nazareth 2-2, Marywood 2-2, SUNY-Fredonia 2-2, Immaculata 1-2; Duquesne 1-2, Etown 1-2
- III. By-Laws – Bridget Skipper
 - a. Possible changes
 - b. Vote on changes at spring conference
 - c. What to do if an e-board member resigns, especially for if president resigns
 - d. Article XV:
 - i. Section 1 – Add Government Relations to line of succession
 - ii. Section ? – Everyone on E-board has opportunity to move up in line of succession; they do not have to take open position
 - iii. Section 5 – If e-board member resigns/there is a vacancy, chapter representatives will be allowed to vote in person at fall business meeting or online through a poll (or something of the like)
 - e. Article III
 - i. Section 7
 1. Active Clubs – “Active” requires presence at: at least one fall business meetings in two years. Only active schools are allowed to vote at conference
 - ii. Section 8
 1. Add “Inactive schools cannot run for E-board”
 - iii. Bylaws are available online through the YahooGroups
 - iv. Circulate a list of inactive schools with chapter reps
 1. Secretary should post this in YahooGroups; contact school advisors
 - v. Section 1 - change “AMTA-approval” to “AMTA-approved”
 - f. Article IV
 - i. Creating position for President Elect? – requires 2 year commitment from student – they’d have to serve on the board as Elect, then President; only sophomores would be able to run
 - ii. Article IV: Section 8
 1. In order to be vice president, candidates should have experience as a chapter representative (or in place of a chapter representative – ie. attended fall business meeting), or have been a previous e-board member
 2. It is strongly suggested that the president be a previous e-board member, above rules (about VP) also apply
 - g. Article V
 - i. Section 2: The duties of the Vice President include: Undertake the duties of the President in his/her absence or resignation

IV. Communication

- a. MARAMTSCR (YahooGroup) Contact Information, Stephanie Kawzenuk – Michelle in Stephanie's absence
 - i. Need a yahoo account, but can have e-mails sent to another address (such as school)
- b. Fall Newsletter Submissions
 - i. Schools must be represented
 - ii. Newsletters are available www.mar-amta.org → Student Portal
 - iii. Formal paragraph – page or less – per school
 - iv. **Due by November 1** to Stephanie Kawzenuk
 1. Last semester, over the summer, this semester, what you plan on doing

V. Service Project

- a. Discuss service project: Michelle Bonaventura
- b. All schools should try to make it to conference (Pittsburgh) early
- c. Will start before Opening Ceremony

VI. Committees

- a. Swap Shop – run by Parliamentarian Leeann Hackett, report by Bridget Skipper
 - i. Time (usually over lunch) at conference where all students get together to exchange ideas
 - ii. Try to reserve a better spot through conference committee
 - iii. Committee will be planning activity; selecting door prizes
 1. Committee Members: Eden Schutzer, Sarah Kliman, Molly Arney
- b. By-Laws – run by Parliamentarian Leeann Hackett
 - i. Change nitty-gritty of by-laws
 - ii. Stay in contact with parliamentarian about what you think should be changed
 1. Committee Members: Kerri Sullivan, Brittini Tallman, Leigh Ontiveros
- c. Scrapbook – run by President Michelle Bonaventura
 - i. Every year this is updated with pictures of schools' activities throughout the year
 - ii. New pages are created at conference
 1. Committee Members: Kelly Wabnel; Erica Eckhaus; Emma Monismith
- d. Fundraising – run by Treasurer Angela Junker
 - i. Details about design of fundraiser, how many ordered, how much to sell it for
 1. Committee Members: Kristen Vogt, Alicia Swain, Mike Jones
- e. Service Project – run by Michelle Bonaventura
 - i. Decide on site, who's going where, car situations
 - ii. Group more useful close to conference
 1. Committee Members: Cayla Catino, Laura Jewell, Steph Morris
- f. Advocacy Project – run by Government Relations Elaine Vuong
 - i. In past was canning at conference
 - ii. Decide organization/place/person
 - iii. Decorate for advocacy at conference

1. Committee Members: Sarah Kelso, Matt Danser, other Nazareth representative

VII. Fundraiser

- a. Choices listed again; egg shakers, binders and planners removed
 - i. T shirts
 - ii. Tote bags
 - iii. Keychains
 - iv. Backpacks
- b. Vote on top 2 – each person given 2 votes
 - i. T-shirts 17
 - ii. Totebags 9
 - iii. Keychains 8
 - iv. Backpacks 4
- c. T-shirts decided; if money left over, will do keychains

VIII. Budget

- a. Slippery Rock motions putting Welcome Packet money into Fundraising
- b. Seton Hill seconds
- c. Motion Carries

IX. Welcome Packet – available through YahooGroup; attempt to put it on MAR

X. Hospitality

- a. Thank you cards to MAR Board (for providing pizza), speaker (Nicole Hahna), and Marywood University (for hosting)

XI. Conference Planning – Mike Viega – mviega@temple.edu

- a. Asks that we keep him updated on what students want at conference
 - i. Advocacy/Government Relations – how to push for MT in community, how to get places to accept MT as profession
 1. Along same lines – creating jobs in music therapy – Marketing plan
 2. What states are pushing for Masters – should certification be a master's level?
 - ii. Presentation on technology that can be used in session – ie. Soundbeam, etc.
 1. Practice-centered.
 - iii. Process of applying for internships,
 - iv. Have all business meetings at same time so they don't conflict with presentations
 - v. Multicultural music/ethnomusicology– Jen Garvish(spelling?)
 - vi. Experiential presentations – more hands-on
 1. Population based
 - vii. Music therapy outside of USA
 - viii. Information about graduate schools – do we need GREs, what schools focus on what perspective/technique
 - ix. Swap shop NOT being at lunch time – preferably in evening
 - x. How to make clinics interactive for clients
 - xi. Students tutor professionals on things like Twitter, Facebook, GarageBand, etc – possibly booth in exhibit hall
 - xii. MARAMTS should participate in opening ceremony – president should speak
 - xiii. Give students a chance to show their musicianship – perform at Exhibit Hall, things like that

- xiv. Self-care as students and interns
 - b. Suggestion box at conference asking for ideas for next conference/Survey
 - i. Can entice people by using raffle as bait
 - c. **Proposal deadline for presenters – Oct 23**
 - d. Conference fee reduced by \$5 Room rates \$92/room
 - e. Theme: Inclined toward Music Therapy
 - f. Advice from student: don't use GPS, watch out for "Pittsburgh Left Turns" – they will cut you off
- XII. Additional Business/Open Forum
- a. Suggestion: continue to follow Roberts Rules to maintain concise meeting; even if it is an informal meeting
 - b. Task Force
 - i. there are no PA students on the task force – stay involved with legislation and whatnot – must be a music therapy student who lives in/goes to school in PA
 - c. Communication is ESSENTIAL so all chapter reps should reply ASAP to Steph Kawzenuk
- XIII. Ideas for Old Fundraising/Amendment for budget
- a. For swap shop – have them donate old fundraising items as door prizes - mugs, guitar picks, notebooks, etc
 - i. Keep at least some money in that budget, but rest of it can go to fundraising – Allot \$25 for Swap Shop
 - ii. Transfer \$175 to Fundraising
 - iii. Nazareth Motioned to vote on this, Marywood seconds
 - b. Raffle 1-2 basket(s) of left-over fundraisers – about \$1/raffle ticket – money for basket and tickets comes from either Swap Shop, Fundraising, or Contingency
- XIV. Concluding Activity
- a. Bidding Farewell
- XV. Adjournment
- a. Montclair motions, Nazareth seconds to adjourn the meeting
 - b. Meeting adjourned by Michelle Bonaventura at 11:35 am